



Newtown Township
 209 Bishop Hollow Road
 Newtown Square, PA 19073
 (610) 356-0200
 www.newtowntownship.org

Housing Permit Application

The Housing Permit Application must be submitted annually to Newtown Township within 30 days of being invoiced each year. Payment is required at the time of application. Please be sure to fill in all the required information.

I. PROPERTY ADDRESS (RENTAL LOCATION)

Address: _____

II. APPLICANT

Name: _____ Email*: _____

Address: _____ Phone*: _____

City, State, Zip: _____ Cell*: _____

III. PROPERTY OWNER

Name: _____ Email*: _____

Address: _____ Phone*: _____

City, State, Zip: _____ Cell*: _____

IV. MANAGEMENT COMPANY (IF APPLICABLE)

Name: _____ Email*: _____

Address: _____ Phone*: _____

City, State, Zip: _____ Cell*: _____

IV. UNIT & TENANT INFORMATION

Type of housing: ___ Rooming House ___ Apartment(s) ___ Single Family Dwelling ___ Condominium

Total # of buildings in complex: _____ Total # of units in building: _____ Total # of tenants in building: _____

Tenant information:

1. Name & Unit Number: _____

2. Name & Unit Number: _____

3. Name & Unit Number: _____

4. Name & Unit Number: _____

If more than four tenants, please provide the Township with an excel spreadsheet of all tenants

If the property that has been identified as being non-owner occupied is vacant, please check here: _____

Signature of Applicant: _____	Date: _____
-------------------------------	-------------

* Required information