

TOWNSHIP OF NEWTOWN

DELAWARE COUNTY



209 BISHOP HOLLOW ROAD
NEWTOWN SQUARE, PENNSYLVANIA 19073
OFFICE: 610-356-0200 FAX: 610-356-8722
WWW.NEWTOWNTOWNSHIP.ORG

Dear Restaurant/Food Establishment Owner:

The Restaurant/Food Establishment Application for a license to operate an Eating and Drinking Establishment or a Retail Outlet in Newtown Township is located on the reverse side of this letter. Please complete this application in its entirety and return it along with a check or money order within thirty days to the address listed above. Any changes made during the year (vendors, contractors, or frequency of pick-ups) must be reported to this office promptly.

As a reminder, the mandatory Pennsylvania Food Certification Act, effective July 1, 2004, requires all food establishments to have a minimum of one supervisory employee per establishment, per shift, certified in food safety and sanitation. Classes are held on a limited basis, so it is recommended that you make arrangements to attend a class as soon as possible. Re-certification is required every five years and must be completed prior to your certification expiration date. If you have already obtained your certification, please send a copy of your certificate along with your application for renewal.

If you have any questions, please call 610-356-0200. To schedule an inspection once the fee is paid, please contact my office at 412 443 5220

Your cooperation in this matter is appreciated.

THE APPLICATION ON THE REVERSE SIDE MUST BE FILLED OUT AND RETURNED WITH A CHECK OR MONEY ORDER TO THE ABOVE ADDRESS.

LICENSE & INSPECTION FEE DUE: _____

Health Officer
Suzanne Pyle
412 443 5220
suzannepyle.fs@gmail.com

JR/dmz

FEE INCLUDES: a + b = total health license fee due

- (a) One dollar (\$1.00) **license fee** as required by Pennsylvania State Law – P.L. 926, May 23, 1945, 6(35 P.S. 655.6).
- (b) **Inspection Fee** is based on the floor area of the establishment, as required by Chapter 86, Section 86-4, Ordinance Number 2001-5, Code of the Township of Newtown.

**TOWNSHIP OF NEWTOWN
BOARD OF HEALTH
RESTAURANT/FOOD ESTABLISHMENT APPLICATION**
(Chapter 86)

“Restaurant” – Restaurant, coffee shop, cafeteria, short-order café, luncheonette, tavern, sandwich stand, soda fountain, or any other place where food or drinks are served, sold, or prepared and sold, or given away, to be consumed on the premises, as well as kitchens or other places in which food or drink is prepared for sale elsewhere.

“Food Establishment” – any place where food or drink intended for human consumption is kept, stored, manufactured, prepared, dressed, handled, sold, or offered for sale with or without charge, either at wholesale or retail, and not consumed on the premises; provided, however, that the term “Food Establishment” shall not include a “public eating or drinking place.”

Name of Establishment: _____ License No. _____

Physical Address: _____ Phone: _____

Name of Owner: _____

Mailing Address: _____ Phone: _____

Number of Employees (include full- & part-time): _____

Method of Trash, Garbage & Waste Disposal:

1. Trash Collector: _____ Phone: _____
2. Garbage Collector: _____ Phone: _____
3. Meat/Poultry Collector: _____ Phone: _____

Square foot floor area: _____

(Must include total floor area of the establishment)

FLOOR AREA	PERMIT & INSPECTION FEE
Less than 1500 square feet	\$101.00
1,501 – 2,500 square feet	\$151.00
2,501 – 5,000 square feet	\$226.00
5,001 – 7,500 square feet	\$351.00
7,501 – 10,000 square feet	\$501.00
10,001 – 15,000 square feet	\$601.00
Greater than 15,000 square feet	\$701.00

Newtown General Code §86-4B(2)

Signature of Applicant: _____ Phone: _____

**Note: Application for renewal of a permit shall be made prior to January 1st of each year
in accordance with Code of the Township of Newtown.**