

DREXEL LODGE RENTAL PERMIT



Rental Date _____ Hours _____ to _____

Type of Even being held: _____

Number of people attending the event: _____

FOR A PRIVATE EVENT

Applicant Name: _____

Address: _____

Home Phone: _____

Cell: _____

Email: _____

FOR COMPANY/BUSINESS EVENT

Company Name: _____

Address: _____

Contact Name: _____

Phone: _____

Email: _____

ENTERTAINMENT

Company Name: _____

Address: _____

Contact Name: _____

Phone: _____

Email: _____

FOOD SERVICE

Company Name: _____

Address: _____

Contact Name: _____

Phone: _____

Email: _____

TRAIN MUSEUM: _____ yes _____ no. If yes, what time? From _____ to _____

A CERTIFICATE OF INSURANCE MUST BE PROVIDED TO THE TOWNSHIP NO LATER THAN FIVE (5) DAYS PRIOR TO THE EVENT

TOWNSHIP USE ONLY:	
_____ Event Fee Received	_____ Insurance Received
_____ Deposit Received	_____ Train Museum to be opened

FEE FOR EVENT: \$175.00

Date Received: _____

Please note that if your event is cancelled on your account, we will charge a \$25.00 cancelation fee.

Cash _____ Check _____

Check Number _____

SECURITY DEPOSITE: \$25.00

Date Received: _____

Your group is/are responsible to clean up all areas of the park immediately after your event. If the park is locked, cleaned and there is no damage or destruction and the keys are returned, the \$25.00 will be returned to you. Any expense incurred by the Township to do so will result in the loss of your deposit. If the Township is required to repair any damage to the facilities, you will be charged for the full amount of the repairs.

Cash _____ Check _____

Check Number _____

_____ ("Applicant") individually and on behalf of its members, guests and affiliates, does hereby waive, release and forever discharge any and all rights and claims against the Township of Newtown, its servants, agents, employees, for any damages, losses or injuries that may incur at any time as a result Applicant's use of park/facility that is the subject of this application, regardless as to whether the damages, losses or injuries are a result of negligence or carelessness.

If anyone shall at any time bring an action or claim for damages against the Township as a result of any damages or injuries incurred during or as a result of the use of the park/facility that is the subject of this application, Applicant, will defend, indemnify and hold harmless the Township, and satisfy any judgment or award, to the extent of the Township's liability.

I have read the attached and agree to all terms within and agree to the best of my knowledge that the above information is true and correct.

Signature: _____ Date: _____

Township Approval: _____ Date: _____

Date Drexel Lodge Keys Picked Up: _____

Date Drexel Lodge Keys Returned: _____

Date Deposit Refunded: _____

If deposit is not refunded, explain why: _____

DREXEL LODGE PARK
4140 West Chester Pike
Newtown Square, PA 19073

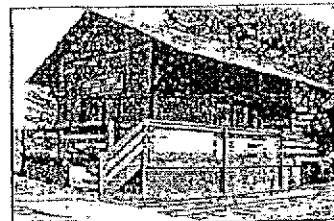
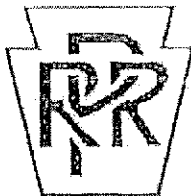
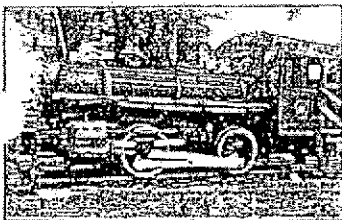
IMPORTANT TIPS FOR YOUR EVENT:

1. A Certificate of Insurance is needed from an insurance company in order to secure your event. You can check with your own insurance company or choose another company. (You can also check with www.wedsafe.com). You will need to get a one day rider for insurance and the Township would need to be listed as the additionally insured for the day. The Certificate Holder should be listed as *Drexel Lodge Park, 4140 West Chester Pike, Newtown Square, PA 19073*.
2. Please reach out to the Township to schedule a time to pick up a set of keys prior to your event. Please email schlegeln@newtowntownship.org or call 610-356-0200 x146 to schedule a pick up time. You will also be required to return the keys within two days of your event.
3. You must set up and clean up yourself. (This will not be done by the Township).
4. If the park is locked, cleaned, there is no damage or destruction, and the keys are returned, the \$25.00 deposit will be returned to you. Any expense incurred by the Township will result in the loss of your deposit. If the Township is required to repair any damage to the facilities, you will be charged for the full amount of repairs.
5. If anyone interferes or imposes on your event for the day, please call 911 for police assistance.
6. If your event is rained out and you need to cancel it, we will refund the amount except for the \$25.00 deposit as a cancellation fee.
7. If you are using tablecloths, please secure them with duct tape or clear tape. If you use tacks, the wind will rip the tablecloth.
8. The pavilion has 16 tables, with benches, that are 10' long and 28" wide.
9. If you are having the train museum open during your event, it will be available for 2 hours. This must be pre-arranged prior to your event; please refer to the attached information form.
10. Safety is of the utmost importance. Please remember that it is still a public park, and there may be others enjoying the park around you. Please follow all applicable guidelines, including wearing masks and social distancing.

Please reach out during our normal operating hours if you have any questions.

Monday through Friday, 8:30AM – 4:30PM,

Thank you!



**NEWTOWN SQUARE
PENNSYLVANIA RAILROAD MUSEUM ASSOCIATION.
POST OFFICE BOX 21 NEWTOWN SQUARE, PA 19073**

REQUEST FOR RESERVATION TO VISIT
NEWTOWN SQUARE PRR 1895 FREIGHT STATION MUSEUM

ENT Date _____ Name of Individual/Organization _____

Address _____

Type of Event _____ Number in party _____

Contact Person _____ Phone _____

E-Mail _____ Fax _____ Cell _____

Time you would like to visit Museum _____ A.M. _____ P.M.

PLEASE NOTE:

There is no admission charge to visit the Museum Facility. We will except Donations, (This is optional, your choice) that will be used to pay expense's such as utilities, equipment maintenance, improvements, and insurance.

Donation \$ _____ (Make checks payable to Newtown Square PRR Museum Association (NSPRMA)).

Thank You , for visiting with us, we will do our utmost to make your visit an enjoyable one.

LIABILITY RELEASE

We do release and discharge Newtown Square PRR Museum Association from any and all claims of liability or causes of actions in law and equity arising from our activities listed above on this form and on Newtown Township property.

Signature- Individual/Officer of Organization _____

Date _____

Chapter 112: PARKS AND RECREATION AREAS

[HISTORY: Adopted by the Board of Supervisors of the Township of Newtown 6-10-1974 as Ord. No. 1974-5. Amendments noted where applicable.]

§ 112-1. Compliance required.

No person, firm or corporation shall use any park or recreational area owned, leased, maintained or operated by the township unless such person, firm or corporation complies strictly with the provisions of this chapter.

§ 112-2. Restrictions.

No person, firm or corporation using any park or recreational area owned, leased, maintained or operated by the township shall do any of the following:

- A. Build any fire anywhere in such park or recreational area except in fireplaces provided for such purposes. Such fires shall be guarded at all times and shall be extinguished before the person guarding the same leaves.
- B. Cut, mutilate or remove or destroy in any manner whatsoever any trees, shrubbery, flowers, plants or wood.
- C. Deface, mark, damage, remove or destroy any buildings, posters, fences, gates or guardrailings or any other park property in any manner whatsoever.
- D. Use intoxicating drinks or beverages or engage in intoxication or enter in an intoxicated condition and use indecent language, gamble or conduct himself in any disorderly manner.
- E. Be accompanied by dogs or permit the entry of dogs except when on leash.
- F. Litter grounds with refuse or place refuse and rubbish anywhere except in barrels and/or containers provided for that purpose.
- G. Park cars anywhere within such areas except in places designated for parking.
- H. Operate any motor vehicle at a speed in excess of fifteen (15) miles per hour or in any manner that evidences the lack of due care and regard for the safety of property or persons within such area.
- I. Use the park and recreational area at any time after sunset and before sunrise unless a permit is first obtained for an overnight camping privilege by application to the Township Manager or his designated agent.

- J. No organized group shall use the park or recreational areas unless a permit therefor is applied for and first obtained from the Township Manager or his designated agent.
- K. Operate any motor-driven vehicles, minibikes or motorcycles in any park or recreational area owned, leased, maintained or operated by the Township of Newtown. Entry and exit to designated parking areas will be permitted by properly licensed operators operating properly inspected and properly registered motor vehicles.

§ 112-3. Violations and penalties. [Amended 4-24-1995 by Ord. No. 1995-2]

Any person, firm or corporation violating any provision of this Article shall, upon conviction, be punishable by a fine not exceeding one thousand dollars (\$1,000.), plus costs of prosecution, and, in default of payment of such fine and costs, shall be imprisoned for a term not exceeding thirty (30) days.